

Dated Mandi, the 6th December, 2022.

ADVERTISEMENT NOTICE

Applications in prescribed format are invited from eligible candidates for engagement of Supporting Staff i.e. **Reader, Stenographer, Judgment Writer, Clerks and Peons**, purely on ad-hoc and temporary (contractual) basis under "**The Himachal Pradesh Fast Track Special Courts (Method of Recruitment and Conditions of Service of the Members of Staff) Scheme-2022.**"

i. **The Last Date & Time for receipt of Application : 26-12-2022 till 5 P.M.**

ii. **Eligibility Conditions :**

- (a) The employees who have retired from service on attaining the age of superannuation or on voluntary retirement having a clean service record shall only be eligible to be considered for such appointment subject to fitness and suitability ;
- (b) They must not be above the age of 65 years as on the date of advertisement ;
- (c) Those, who have been dismissed, removed, compulsorily retired from service or had sought voluntary retirement after initiation of Departmental Enquiry against them, shall not be eligible to be considered for such ad-hoc appointment.

iii. **Pay and other Allowances :**

Retired Supporting Staff including Class-IV employees, on engagement under the Scheme on ad-hoc/contractual basis, shall be entitled to receive the pay and allowances at the rate he/she was drawing at the same time of retirement minus total amount of pension being received by him/her after commutation under the Pension Rules applicable to him/her, as clarified vide Office Memorandum No.Fin(C)-B(7)-13/2009, Government of Himachal Pradesh, Finance (Regulations) Department, dated 23-03-2017. He/she shall also be entitled to all other regular allowances admissible to in-service staff of the respective cadres.

iv. **Attendance & Leaves :**

1. The Supporting Staff engaged on ad-hoc basis under the Scheme shall be entitled to 10 days Casual Leave and 5 days Special Casual Leave in a calender year ;
2. The shall not be entitled to any other kind of leave during the period of appointment ;
3. Proportionate reduction of pay and allowances shall be made for unauthorized absence, so also for absence beyond permissible period of leave.

v. **No. of Vacancies :**

a)	Reader	-	1(One)
b)	Stenographer	-	1(One)
c)	Judgment Writer	-	1(One)
d)	Clerks	-	2(Two)
e)	Peon/Orderly Peon	-	2(Two)

vi. **Date, time and place of interview : 30-12-2022, in the office of the District and Sessions Judge, Mandi.**

vii. **General:**

- (1) Applications, complete in all respects, must reach in the office of the **District and Sessions Judge Mandi, by 26-12-2022 till 5 P.M.** during the office hours on all working days either in person or by post.
- (2) Incomplete and/or defective applications received after due date and time shall be summarily rejected. No correspondence in this regard shall be entertained.
- (3) Envelope containing application must be inscribed "**Application for the post of _____**"
- (4) The Candidates must be physically fit and shall be required to produce fitness certificate from a Govt. Hospital/ Govt. medical practitioner along with the application.
- (5) Canvassing in any form will be a disqualification.

Viii. The applicant shall annex the following documents along with the application:

1. Attested copy of date of birth certificate ;
2. Attested document (PPO) in support of superannuation/voluntary retirement ;
3. Medical fitness certificate from the Zonal Hospital, Mandi.
4. An undertaking to that effect that he/she has not been dismissed, removed compulsorily retired from service or had sought voluntary retirement after initiation of Departmental Enquiry against him/her.

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District and Sessions Judge
Mandi Civil and Sessions Division
Mandi, District Mandi, H.P.

Endst.No.DJ-R(POCSO/Adv.)/MND/2022 *942734* dated Mandi, the 6th December, 2022.
Copy forwarded for information and necessary action to:

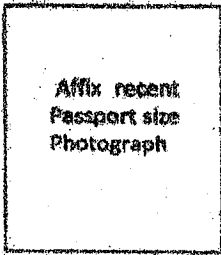
1. The Registrar General, Hon'ble High Court of Himachal Pradesh, Shimla.
2. All the District and Sessions Judges in Himachal Pradesh, with a request to circulate the advertisement notice in all the subordinate courts in their respective Civil & Sessions Division and display the same on their respective notice board for wide publicity.
3. All the Judicial Officers of this Civil & Sessions Division, with a request to get the advertisement notice displayed on the notice board of their respective courts for wide publicity.
4. Sh. Vikrant Janartha, Proprietor, Janartha Advertising, Katiyar Cottage 2nd Floor, Near Local Bus Stand Sanjauli, Shimla, with a request to get the aforesaid advertisement published in the daily newspaper namely "Amar Ujala" {HP Edition} at the earliest. He is also requested to send a copy of the paper containing the advertisement to this office for record and further necessary action.
5. The Civil Nazir (Accounts) of this office.
6. The Assistant Programmer/System Officer, of this office, with a direction to upload the advertisement notice on website of District Court Mandi, for wide publicity.
7. The Daftri of this office, with a direction to place the copy of the advertisement on the 'Notice Board' of this Court.
8. Guard file.

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District and Sessions Judge
Mandi Civil and Sessions Division
Mandi, District Mandi, H.P.

FORMAT

Application for the post of _____

Advertisement No. _____ / Date _____



1. Name of the Applicant :
(In Block Letters)
2. Father's/ Husband's Name :
3. Address for communication with :
Mobile No. & E-mail ID
4. Date of Birth (Certificate in support of
date of birth be enclosed)
5. Age as on _____ : Years _____, Months _____, Days _____
6. Date of Superannuation/
Voluntary retirement :
(Enclose the copy of PPO)
7. List of documents attached :
 - 1)
 - 2)
 - 3)
 - 4)
 - 5)

DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief.

Place :

Date : .

FULL SIGNATURE OF THE APPLICANT